



DEPARTMENT OF INDUSTRIAL RELATIONS
EXAMINATION ANNOUNCEMENT FOR



Exam Code: 7PB18

WORKERS' COMPENSATION JUDGE

OY10 6116

OPEN - STATEWIDE

AN EQUAL OPPORTUNITY EMPLOYER TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE, OR SEXUAL ORIENTATION.

IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE STATE WORK PLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS.

WHO SHOULD APPLY	Applicants who meet the minimum qualifications as stated below. This is an open examination. Applications will not be accepted on a promotional basis. Career credits do not apply.
FINAL FILING DATE	Applications MUST be received or postmarked on or before April 9, 2007, the FINAL FILING DATE. Applications personally delivered after 5:00 pm on or after the final filing date will not be accepted for any reason.
HOW TO APPLY	DO NOT SUBMIT APPLICATIONS TO THE DEPARTMENT OF INDUSTRIAL RELATIONS. Submit applications (Form 678) by the final filing date, April 9, 2007, to the State Personnel Board, 801 Capitol Mall, Sacramento, CA 95814. You may obtain a State Application (Form 678) from the Department of Industrial Relations website at www.dir.ca.gov or the State Personnel Board website at www.spb.ca.gov .
WRITTEN EXAMINATION	This examination will consist of a training and experience evaluation. For those applicants who meet the Minimum Qualifications, the training and experience evaluation supplemental package will be sent via the mail. This supplemental package will cover questions on training, experience and a self-evaluation. It is anticipated that the package will be sent for completion and due back to the State Personnel Board during the months of April and/or May 2007.
SPECIAL TESTING ARRANGEMENTS	If you have a disability and need special testing arrangements, mark the appropriate box in Part 2 of the "Examination Application". You will be contacted to make specific arrangements.
SALARY RANGE	\$7,494 – \$9,063 per month
POSITIONS	This list will be used to fill vacancies/positions statewide within the Department of Industrial Relations only.
ELIGIBLE LIST INFORMATION	An eligible list will be established for the Department of Industrial Relations (excluding State Compensation Insurance Fund). The list will be abolished 12 months after it is established unless the needs of the service and conditions of the list warrant a change in this period.

REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION	<p>NOTE: All applicants must meet the education and/or experience requirements for this examination by April 9, 2007, the FINAL FILING DATE.</p> <p>Qualifying experience may be combined on a proportionate basis if the requirements stated below include more than one pattern and are distinguished as Either "I" or "II". For example, candidates possessing qualifying experience amounting to 50% of the required time of Pattern I, and additional experience amounting to 50% of the required time of Pattern II, may be admitted to an examination as meeting 100% of the overall experience requirement.</p>
MINIMUM QUALIFICATIONS	<p>Membership (active or inactive) in The State Bar of California.</p> <p style="text-align: center;"><u>and</u></p> <p style="text-align: center;">Either I</p> <p>Licensed to practice law in California for five or more years, at least two years of which shall be as an attorney serving on the staff of the Division of Workers' Compensation or Workers' Compensation Appeals Board in a class with a level of responsibility not less than that of an Industrial Relations Counsel I.</p> <p style="text-align: center;">Or II</p> <p>Licensed and experience in the active practice of law* in California for five or more years, in litigation before a trial court or quasi-judicial body involving the interests of adverse parties, at least three years of which shall be in workers' compensation law.</p> <p style="text-align: center;">Or III</p> <p>Licensed and experience in the active practice of law* in California for five or more years, experience in workers' compensation law, at least three years as presiding officer in a judicial or quasi-judicial body; or as a member of a court conducting judicial proceedings; or an administrative body conducting quasi-judicial proceedings; or as a hearing officer.</p> <p>*Experience in the "practices of law" or "performing legal duties" or "legal experience" is defined as only that legal experience acquired after admission to The Bar.</p>
SPECIAL PERSONAL CHARACTERISTICS	<p>Willingness to travel; impartiality; judicial temperament; self-motivation; and tact.</p>
POSITION DESCRIPTION	<p>Under general direction of the Workers' Compensation Appeals Board, an incumbent conducts judicial proceedings at which evidence, oral or written, is produced by adverse parties to disputed claims arising under the Labor Code provisions pertaining to workers' compensation insurance and safety; makes decisions upon the evidence presented; and does other related work.</p>

EXAMINATION INFORMATION	This examination will consist of a training and experience evaluation application weighted 100%. In order to obtain a position on the eligible list, a minimum rating of 70.00% must be attained.
EXAMINATION INFORMATION CONTINUED	<p>Scope:</p> <p>A. Knowledge of:</p> <ol style="list-style-type: none"> 1. Principles and provisions of the Labor Code pertaining to workers' compensation insurance and safety. 2. Leading court decisions in California and the United States Supreme Court on the subject of California Workers' Compensation Law. 3. Conduct of proceedings in a trial court, rules of evidence governing such proceedings, and laws relating to serving notices, taking depositions, and issuing subpoenas. 4. Medical, physiological, anatomical, and occupational terminology in relation to cases of industrial injury. 5. Purposes and organization of the Workers' Compensation Appeals Board and Division of Workers' Compensation. 6. Procedure before the Workers' Compensation Appeals Board 7. Legal research methods and performing such research. 8. Underlying philosophy of workers' compensation legislation. <p>B. Ability to:</p> <ol style="list-style-type: none"> 1. Perform legal research. 2. Conduct hearings in a manner that will obtain all pertinent evidence and secure the confidence and respect of all parties. 3. Analyze and appraise legal problems, and apply legal principles and precedents to particular sets of facts. 4. Make accurate summaries of evidence and prepare appropriate findings, awards, orders, and other legal documents relating to compensation litigation. 5. Analyze situations accurately and adopt an effective course of action. 6. Communicate effectively at a level required to perform the essential functions of the job.
VETERANS PREFERENCE	Veterans preference credit will not be granted in this examination since it does not qualify as an entrance examination under the law.
QUESTIONS	If you have any questions concerning this announcement, please contact the State Personnel Board Examination Services Unit, 801 Capitol Mall, Sacramento, CA 95814, (916) 653-1502. California Relay (telephone) Service for the Deaf or Hearing Impaired from TDD phones is (916) 654-6336.

GENERAL INFORMATION

It is the candidate's responsibility to contact the State Personnel Board at (916) 653-1502 three days prior to the written test date if he/she has not received a progress notice.

If a candidate's notice of oral interview or performance test fails to reach him/her prior to the day of the interview due to a verified postal error, he/she will be rescheduled upon written request.

Applications are available at State Personnel Board offices, local offices of the Employment Development Department and the Department of Industrial Relations. It can also be downloaded from the State Personnel Board website at www.spb.ca.gov or the Department of Industrial Relations website at www.dir.ca.gov.

If you meet the requirements stated on the reverse, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. Your performance in the examination described on the other side of this bulletin will be compared with the performance of the others who take this test, and all candidates who pass will be ranked according to their scores.

The Department reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

Examination Locations: When a written test is part of the examination, it will be given in such places in California as the number of candidates and conditions warrant. Ordinarily, oral interviews are scheduled in Sacramento, San Francisco, and Los Angeles. However, locations of interviews may be limited or extended as conditions warrant.

Eligible Lists: Eligible lists established by competitive examination regardless of date, must be used in the following order: 1) subdivisional promotional; 2) departmental promotional; 3) multidepartmental promotional; 4) servicewide promotional; 5) departmental open; and 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in from one to four years unless otherwise stated in this bulletin.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

Interview Scope: If an interview is conducted, in addition to the scope described on the other side of this bulletin, the panel will consider education, experience, personal development, personal traits, and fitness. In appraising experience, more weight will be given to the breadth and recency of pertinent experience and evidence of the candidate's ability to accept and fulfill increasing responsibilities than to the length of his/her experience. Evaluation of a candidate's personal development will include consideration of his/her recognition of his/her own training needs; his/her plans for self-development and the progress he/she has made in his/her efforts toward self-development.

Veterans' Preference: California law limits the granting of veterans' preference credits to entrance examinations. When credit is granted, it is as follows: 10 points for veterans, widows, or widowers of veterans and spouses of 100% disabled veterans; and 15 points for disabled veterans. Directions for applying for veteran's preference are on the Veterans Preference Application form which is available from State Personnel Board offices or written test proctors.

High School Equivalent: Equivalence to completion of the 12th grade may be demonstrated in any one of the following ways: 1) passing the General Development (GED) Test; 2) completion of 12 semester units of college-level work; 3) certification from the State Department of Education, a local school board, or high school authorities that the candidate is considered to have education equivalent to graduation from high school; or 4) for clerical and accounting classes, substitution of business college work in place of high school on a year-for-year basis.